

## PARKS & OPEN SPACES STRATEGY – ACTION PLAN

**Key Themes:**

<b>PO</b>	<b>Modernising and upgrading our parks and open spaces</b>
<b>SP</b>	<b>Improving and investing in our sporting provision</b>
<b>LP</b>	<b>Improving and investing in our leisure provision</b>
<b>IS</b>	<b>Improving and investing in our infrastructure provision</b>
<b>EE</b>	<b>Working in the most effective and efficient manner</b>

**Committees:**

<b>CBP</b>	<b>Climate, Biodiversity &amp; Planning</b>
<b>HC&amp;A</b>	<b>Halls, Cemeteries &amp; Allotments</b>
<b>P&amp;R</b>	<b>Parks &amp; Recreation</b>
<b>PGF/PSC</b>	<b>Policy, Governance &amp; Finance</b>
<b>SC</b>	<b>Stronger Communities</b>

Reference	Action	Responsible Committee	Who Involved?	Commencement?	Completion?	Notes/Comments
<b><u>PARKS &amp; RECREATION COMMITTEE</u></b>						
PO 6	Draw up long term management plans for each of the main Parks and Open Spaces (to be undertaken post other actions taking place at individual sites)	P&R	WTC Staff / Cllrs / Clubs	Dependent upon individual site decisions taken	On-going	New GM spec/regime expected 1 October 22
SP 2	Enquire of landowners to try to seek out opportunities to provide additional pitches where required, including making enquiries to access existing third party owned facilities	P&R	WTC Staff / WODC / OCC / Clubs / Associations	On-going	On-going	Awaiting Heads of Terms of lease for Madley Park Playing Fields 13/04/2022 Meeting with WODC Estates
SP 1	Undertake an audit and needs assessment of sports provision across the Town and then feed this into WODC's planning needs assessment	P&R	WTC Staff / Clubs/ Associations	Jun-21	Oct-21	Need to pull together various consultations
SP 5	Undertake a comprehensive condition survey of the WWSSC, then prepare and adopt a maintenance and management plan accordingly to secure the short-term useability of the facility	P&R	Appointed Consultants	Jul-21	Oct-21	? Still necessary --> awaiting plans from KKP
SP 7	Undertake a comprehensive condition survey of the The Leys pavilion, then prepare and adopt a maintenance and management plan accordingly to secure the short-term useability of the facility	P&R	Appointed Consultants	Jul-21	Oct-21	Linked to SP8 - Masterplan
IS 6	Undertake a condition survey of existing pavilions and toilet facilities and draw up an improvement and upgrade plan accordingly	P&R	Appointed Consultants	Sep-21	Jan-22 (survey stage)	
IS 1	Undertake a condition survey of children's play areas, then prepare and adopt a planned improvement and upgrade plan	P&R	WTC Staff	Oct-21	Nov-25	Project Officer currently working on a schedule from exisiting informaton
IS 2	Undertake a condition survey of skateparks, MUGA's and other youth provision, then prepare and adopt a planned improvement and upgrade plan	P&R	WTC Staff	Oct-21	Mar-24	
LP 2	Identify possible opportunities to provide more, and better fitness trails, cycle routes, park run routes etc, some in conjunction with WODC and OCC	P&R	WTC Staff / Cllrs / WODC/OCC	Nov-21	Mar-22	
IS 7	Undertake a needs assessment and, where required, invest in pavilion and toilet provision where none are provided currently	P&R	Appointed Consultants	Nov-21	May-2022 (Plan Stage)	
SP 6	Using KKP as project managers, undertake a long-term master plan exercise at the West Witney sports ground in conjunction with stakeholders	P&R	WTC Staff / Cllrs / Club	Dec-21	Oct-22 (Plan Stage)	KKP appointed Summer 2020 - meeting 18/05/22 for update
SP 8	Undertake a long-term master plan exercise at the The Leys recreation ground in conjunction with stakeholders	P&R	WTC Staff / Cllrs / Club	Dec-21	Oct-22 (Plan Stage)	P&R Meeting 16/05/22
SP 3	Assess shortcomings in pitch maintenance and identify solutions	P&R	WTC Staff / Clubs	Jan-22	Aug-22	New GM spec/regime expected 1 October 22
PO 2	Consider seeking to attain Green Flag status for relevant Parks and Open Space locations	P&R	WTC Staff / Cllrs	Sep-22	Mar-23	New GM spec/regime expected 1 October 22 & new Head of Operations
SP 9	Undertake a feasibility and cost analysis study into the provision of a further 3G pitch in the Town, subject to discussions with both WODC and OCC	P&R	WTC Staff / Cllrs / OFA / WODC / OCC	Apr-23	Jul-23	WODC identified need in PPS - Town Clerk has been in negotiations on location 16/05/22